

Ridgeview Institute complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, religion, disability, or sex. Ridgeview does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex. Ridgeview:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (large print, audio)

- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact our Patient Relations Coordinator.

If you believe that Ridgeview has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, religion, disability, or sex, you can file a grievance with: Patient Relations Coordinator, 3995 South Cobb Drive, Smyrna, GA 30080. Phone: 770-434-4567 ext. 2014. Fax: 770-431-7020 Email: patientrelations@ridgeviewinstitute.com. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, the Patient Relations Coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue, SW
Room 509F, HHH Building
Washington, D.C. 20201
1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.